



Auburn Valley Community Service

District

P.O. Box 8138 Auburn, California 95604

Jim Leidigh (530)-269-1668

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Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Saturday, March 13, 2021

Meeting Held By Webex

Meeting called to order at 9:00 a.m.

Roll Call: All Directors were present

Established a quorum.

Approval of the March 13, 2021 meeting agenda (5-0)

Reports From Directors:

Treasurer's Report - Dale Kuehne

Status of accounts as of February 28, 2021

Money Market Account (Restricted for Bonds)	\$224,151.93
Operations and Maintenance	\$403,515.96

Receivables as of February 28, 2021

Bond receivables	\$ 25,693.74
Operations and Maintenance receivables	\$ 35,332.14

Total receivables for February 2021 **\$ 61,025.88**

Currently, AVCSD's commercial account did not pay its invoices from January 1, 2021 that were due on February 15, 2021, totaling \$24,573.93 including penalties. The commercial account did not reply to numerous telephone and email contacts for payment. Thus, the commercial account defaulted on its amortization agreement making all unpaid amounts from the amortization agreement due and payable. This raised the unpaid liability to \$55,881.61 of which \$23,569.28 is due for bonds and \$32,312.33 is due for water/sewer.

Based on CSD guidelines, when water is turned off, the commercial account would also have to pay a six-month deposit to have the water turned back on of \$44,679.88 (based on the January 1, 2021 invoices) plus a water turn on fee of \$150. This would raise the amount due to \$100,711.49 based on the amortization agreement and CSD guidelines. The commercial account was notified in writing and verbally on the telephone of this amount prior to the water being turned off. The commercial account informed CSD that no payment would be made, so CSD was required to shut off the water to the commercial account based on the terms of the amortization agreement. On March 11, 2021, CSD offered to turn back on the water if the commercial account would just get current with the January 1, 2021 liability of \$24,748.93. The commercial account agreed and paid this amount. The water was turned back on Friday, March 12, 2021.

All bills are paid current.

The fiscal year 2019/2020 financial report is complete and available for review if any homeowner would like to see the report.

President's Report - Jim Leidigh

Several real estate agents have inquired about the vacant lots on Spyglass Circle and Curtola Ranch Road.

A **BIG** thank you to Joe Parisi for all his dedication and research on the Hidden Falls Project in regards to allowing public use on Auburn Valley Road / Curtola Ranch Road to the Harvego Preserve. AVCSD has infrastructure under and along the roads that could be damaged by the increased traffic.

Special districts in California are required by law (Assembly Bill 1234, Chapter 700) to provide ethics training to their local officials. Two AVCSD Directors have completed the training and the three other directors are in progress of completing the course.

As a member of CSDA (Community Service District Association), AVCSD receives information and services offered to special water districts. Information was received from an online payment company - "*allpay* Internet Payments". Jim will inquire about their services.

Vice President Report - John Imrie (no report)

Technical Director Report - Bob Mantz

Recently, some water and sewer Districts were hacked via a remote access application called Team Viewer. Many Community Services Districts are now performing "Vulnerability Assessments". Bob Mantz has started a vulnerability assessment for AVCSD.

AVCSD is not immune to theft and tampering ... both of which have occurred within the last couple of years within our community. AVCSD will be installing more video surveillance equipment at various locations to monitor their water and sewer assets.

AVCSD will also be installing more "ruggedized" remote control software and hardware.

Delinquencies/Volunteer Committee - Gerald Sherburne

Four 30-day notices were sent to homeowners of which one has paid.

One late fee forgiveness fee was approved. (5-0).

Homeowners are reminded to pay the amount due from the **AVCSD statement**.

Consent Item

The February 13, 2021 AVCSD Board of Directors meeting minutes were approved. (5-0)

Old Business

The AVCSD Board members are still discussing if payments should be considered received by the due date or the postmark date. At this time, the AVCSD policy states payments need to be received no later than February 15th (1st quarter), May 15th (2nd quarter), August 15th (3rd quarter), and November 15th (4th quarter).

AVCSD is considering hiring a general manager. As part of their research, board members will be talking to other special water districts that employ a general manager.

New Business

The AVCSD Board of Directors had special meeting on Tuesday, March 9, 2021 regarding their commercial account. After public comments were heard, the board met in closed session with their District council. No action was taken.

Administration - Diane Peterson

A lot on Cypress Court closed escrow. A home on Niblick Court and a home on Curtola Ranch Road also closed escrow.

Public Comments (none)

Adjournment - there being no further business before the board, the meeting was adjourned at 9:22 a.m.

Next Board Meeting:
April 10, 2021
9:00 a.m

Respectfully Submitted,
Diane Peterson
Recording Secretary

