



# Auburn Valley Community Service

## District

P.O. Box 8138 Auburn, California 95604

**Dave Harden - General Manager**

**530-906-1806**

**dharden@ben-en.com**

**District Engineer - Ali Holladay**

**aholladay@ben-en.com**

### **Board of Directors**

**Gerald Sherburne Byron Pipkin Kaylene Hallberg**

**Richard Welker Sukhpal (SP) Mann**

## **Minutes**

**BOARD OF DIRECTORS MEETING AND PUBLIC HEARING**

**Tuesday, April 25, 2023**

Meeting Held by Microsoft Teams and at 9965 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 1:00 p.m.

Roll Call: Directors Kaylene Hallberg and Sp Mann were absent

Established a quorum

### **Public Comments:**

A resident inquired about the commercial account being in arrears. The account has been brought up to date with a recent payment.

**Approval of the April 25, 2023 meeting agenda (3-0 / 2 absentees)**

### **Reports:**

**Treasurer's Report - Richard Welker**

This is a basic outline of current assets and liabilities:

March 28, 2023 bank balances are:

#1120 - US Bank - Operations Acct.	\$ 37,526.00
#1130 - US Bank - Bond Servicing Acct.	\$ 161,818.00
#1150 - US Bank - Money Market - Reserve Acct.	\$ 200,076.00
Total:	\$ 399,420.00
<b>Receivables</b>	
Accounts Receivable	\$ 17,756.00
<b>Liabilities</b>	
Current Accounts Payable	\$ 13,354.00

CSD payables are current.

### **General Manager Report - Dave Harden (GM)**

#### **Change Contact Person on Website**

Diane Peterson will be the contact person on the website.

#### **USA System**

A lead person with AVCSD needs to be named for the USA (Underground Service Alert) system for tracking request tickets. Diane Peterson will be the lead contact person.

### **District Manager Report - Ali Holliday (DM)**

#### **Well #4 VFD and SCADA Improvements**

The DE and GM explained VFD and SCADA Systems

SCADA (Supervisory Control and Data Acquisition) is a control system architecture comprising computers, networked data communications and graphical user interfaces for high-level supervision of machines and processes. It also covers sensors and other devices, such as programmable logic controllers, which interface with process plant or machinery.

SCADA systems reduce human error and labor costs. They help operators to make informed decisions in complex industrial processes and react quickly to maintain system uptime and increase productivity. They help increase efficiency, reduce waste, extend equipment life, and ensure regulatory compliance.

VFD (Variable Frequency Drive) are used for controlling the speed of an AC motor. They are also used for ramping up a motor for a smooth startup, or to prevent a heavy load from straining the motor on startup. This is accomplished by adjusting the frequency delivered to the motor.

The SCADA system and VFD work together. The GM and DE recommend that the SCADA improvement project be prioritized and the district move forward with installing a VFD on well #4. Both items are on the CIF plan for the district.

**President's Report - Gerald Sherburne**

A homeowners water meter needs to be replaced.

A lot owner on Cypress Court has requested a will serve letter and water meter. Charlie Burr (49er Water Services) is in the process of trying to locate the line.

**Vice President Report - Byron Pipkin (see below)**

**Technical Director Report - SP Mann (absent)**

**Collections/Enforcement - Gerald Sherburne**

A motion was made, second and approved to remove late fees assessed to a homeowner. (3-0 / 2 absentees)

**Consent Item**

The March 28, 2023 minutes were approved (3-0 / 2 absentees)

**Old Business**

**CIP (Community Improvement Plan)**

The CIP Draft has been completed and will be emailed to Auburn Valley homeowners for review / comments. Section 1, page 5 regarding EDU'S was discussed. The section needs better clarification along with the correct number of EDU's (164) and those allowed to the golf course (22). The GM recommended referencing the court finding regarding the EDU's assigned to the golf course.

The final CIP proposal will be approved and voted on at the May 23, 2023 meeting.

**Well #3 - Byron Pipkin**

Upon the recommendation from Charlie Burr (49er Water Services), the refurbishment and the placement of the new pole can be done through the existing easement. This would minimize the any damage to the homeowners landscaping. A meeting with the homeowners, Charlie Burr and AVCS D Board Members will be set to go over the new proposed refurbishment.

**AVCS D Insurance - Byron Pipkin**

The current three (3) policies for General Liability, Excess Liability and Public Officials with Petersen Insurance is \$7,642.00 per year (October to October). A quote was received for the same coverage from Glatfelter Insurance in the amount of \$3,800. The quote from Glatfelter is good until May 1, 2023. With a savings of \$3842.00 per year,

Byron recommended to proceed with the new company. Discussion was held regarding a prorated refund from Petersen Insurance for canceling the insurance before the next renewal date. Byron made the motion to employ Glatfelter Insurance Company regardless if a refund will be issued from Peterson Insurance Agency. Without a guarantee refund from Petersen, Gerald objected to the motion. ( 2 yes / 1 no / 2 absentees)

**New Business (none)**

**Adjournment** - there being no further business before the board, the meeting was adjourned at 2:02 p.m. to a Closed Session.

**Closed Session**

The CSD Board discussed a personnel issue and took action to resolve it.

Respectfully Submitted,  
Diane Peterson  
Recording Secretary

Next Meeting:  
May 23, 2023 @ 1:00 p.m.