



Auburn Valley Community Service

District

P.O. Box 8138 Auburn, California 95604

Board of Directors

**Gerald Sherburne Byron Pipkin Kaylene Hallberg
Richard Welker Sukhpal (SP) Mann**

Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Tuesday, August 29, 2023

Meeting Held by Zoom and at 9965 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 11:33 a.m.

Roll Call: 4 Directors were present / one Director Remote

Established a quorum

Approval of the August 29, 2023 meeting agenda (5-0)

Reports:

Treasurer's Report - Richard Welker

July 31, 2023 bank balances are:

#1120 - US Bank - Operations Acct.	\$ 41,660
#1130 - US Bank - Bond Servicing Acct.	\$ 209,684
#1150 - US Bank - Money Market - Reserve Acct.	\$ 200,176

Total: \$ 451,520

Receivables

Accounts Receivable \$ 67,446

Liabilities

Current Accounts Payable \$ 9,692

This is a basic outline of current assets and liabilities.

CSD payables are current.

All balance accounts held to steady amounts.

President's Report - Gerald Sherburne

The District is looking to hire an operations manager. A company has expressed interest in managing the water and sewer district.

Vice President Report - Byron Pipkin

Byron noted that the organization's website needs some updates, including the addition of contact information. All documents posted on the website need to be dated.

Byron suggested that the chain link fence around Well #3 needs to be made more presentable.

Contact information needs to be updated with Placer County and the District's vendors.

Technical Director Report - SP Mann (no report)

Collections/Enforcement - Gerald Sherburne

The legal process for collecting outstanding payments was discussed. The suggestion was made to hire a collection agency and / or hire an attorney to navigate the legal process.

Consent Item

The June 27, 2023 minutes were approved (5-0)

Old Business

Well #3 - Byron Pipkin

Byron provided updates, informing that progress had been made with tree removal and line relocation. He mentioned that a large rock in the street needed to be moved and that the process could be completed within a few weeks to a month.

New Business

PVC Fencing - SP Mann

Sp presented a proposal to install a PVC fence around the water line located at the corner of Auburn Valley Road and Viewridge Drive to protect the line from damage. Discussion followed regarding the fencing material, height, alignment, etc. The matter was deferred until further details could be ironed out. The placing of temporary cones was suggested until a final decision was made.

A motion was made, seconded and passed to place orange construction cones around the water line for protection until a decision is made regarding the fencing. (5-0)

Expenditures

Byron proposed a motion to authorize the President or Vice President to make expenditures up to a certain amount for miscellaneous matters. The matter was deferred for further discussion at the next meeting.

Adjournment - there being no further business before the board, the meeting was adjourned at 12:07 p.m.

Respectfully Submitted,
Diane Peterson
Recording Secretary

Next Meeting:
September 26, 2023
1:00 p.m.