



Auburn Valley Community Service

District

P.O. Box 8138 Auburn, California 95604

Board of Directors

Gerald Sherburne Byron Pipkin
Richard Welker Sukhpal (SP) Mann Dale Mauldin

General Manager
Steven Palmer

Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Wednesday, May 15, 2024

Meeting Held by Zoom and at 9965 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 6:00 p.m.
Roll Call: Byron Pipkin and Rich Walker were absent
Established a quorum
Approval of the May 15, 2024 meeting agenda (3-0)

Reports:

Treasurer's Report - Richard Welker (via email)

April 30, 2024 bank balances are:

#1120 - US Bank - Operations Acct.	\$ 66,308.77
#1130 - US Bank - Bond Servicing Acct.	\$172,582.88
#1150 - US Bank - Money Market - Reserve Acct.	\$125,284.54

Total: \$364,176.19

Receivables

Accounts Receivable \$ 71,702.40

Liabilities

Current Accounts Payable \$ 6,366.80

CSD payables are current
All balance accounts held to steady amounts

President's Report - Gerald Sherburne - no report

Vice President Report - Byron Pipkin - (absent)

Technical Director Report - SP Mann - no report

Collections/Enforcement - Gerald Sherburne

The 10-day notices were successful. The Auburn Valley Golf Club has caught up and there is only one more account in arrears that will be followed up with.

The board approved 3 late forgiveness fees requests.

Consent Item

The March 19, 2024 minutes were approved. (3-0)

Old Business

Fencing - Dale Mauldin

Dale provided an update on the PV fencing project at the corner of Auburn Valley Road and View Ridge Drive. He detailed the challenges encountered in getting accurate measurements for the project. Dale also mentioned receiving competitive bids from two reliable vendors. He planned to contact these vendors for further discussions and to compare their offers. The board decided to table this project for now due to the upcoming expenses of repairing Well 4.

Rate Study

This item was tabled due to the absence of Rich Walker

New Business

State Mandated Lead Service Inventory / Task Order - Steve Palmer

Steve proposed to prepare a Lead Service Line Inventory (LSLI) and submit it to Division of Drinking Water (DDW) prior to the due date of October 16, 2024. The LSLI will be prepared using the DDW Inventory Template and using the methods prescribed by DDW.

Placer County property information will be reviewed for each parcel to determine the year the residence was constructed. Any pertinent AVCSD records will also be reviewed for date of construction and service line material data, as needed. In accordance with California guidelines, all service lines installed after 1/1/1986 will be classified as non-lead. The information will be entered into the DDW Inventory Template and submitted electronically.

Steve estimated that completing the above scope would require 16 hours. All time will be billed time and materials per Steve's existing contract.

A proposal was made, seconded and approved (3-0) to have Steve prepare a Lead Service Line Inventory and submit to the Division of Drinking Water.

Feasibility Study for Extension of NID Water Supply to serve AVCSD - SP Mann

KASL Engineering and GEI Consultants submitted proposals to prepare a Feasibility Study to evaluate an extension of a new water main from existing Nevada Irrigation District water system to serve AVCSD. After reviewing the proposals, the board decided to award the contract to KASL. A motion was made, seconded and approved to accept KASL Feasibility Study proposal not to exceed the budgeted amount of \$18,000.

Online Bill Pay

Steve discussed the possibility of implementing an online bill payment system through a service called AllPaid, which is affiliated with the California Special District Association. The service would allow customers to pay their statements using credit or debit cards, with no direct costs to the district and minimal processing fees charged to the customers. Gerald proposed obtaining more information about the specifics of the service to present to their accounting team and discuss further.

Well 4

During routine maintenance on May 8th of Well 4, it was discovered that the well was not running. The problem was diagnosed by our operator Charlie Burr (49er Water Services), and that the pump and motor need to be lifted from the well and repaired.

During the process of the repairs being done, a pipe broke and the pump and motor dropped. The board was considering the potential cause of the problem and its implications, including possible operator error and insurance claims. The situation was complicated by the uncertainty of the pipe's depth. Gerald mentioned the potential future expenses related to this situation, including the need for a bigger motor.

Gerald proposed calling an emergency meeting to have the operator, Charlie, explain the situation to the board.

AVCSD Board Vacancies - Resolution 2024-2

Discussion was held regarding the upcoming 2024 election and the adoption of Resolution 2024-2 which states the the Board of Supervisors to consolidate this election with any other election conducted on said date; and requesting election services by the county clerk.

A motion was made, seconded and passed to adopt Resolution 2024-2 to declare an election and request the Board of Supervisors to consolidate it. (Passed 3-0)

Adjournment - there being no further business before the board, the meeting was adjourned at 6:40 p.m.

Respectfully Submitted,
Diane Peterson
Recording Secretary

Next Meeting:

Wednesday, June 19, 2024
6:00 p.m.