



Auburn Valley Community Service

District

P.O. Box 8138 Auburn, California 95604

Dave Harden - General Manager

530-906-1806

dharden@ben-en.com

District Engineer - Ali Holladay

aholladay@ben-en.com

Board of Directors

Gerald Sherburne Byron Pipkin Kaylene Hallberg

Richard Welker Sukhpal (SP) Mann

Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Tuesday, June 27, 2023

Meeting Held by Microsoft Teams and at 9965 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 1:00 p.m.

Roll Call: Director SP Mann was absent

Established a quorum

Approval of the June 27, 2023 meeting agenda (4-0 / 1 absentee)

Reports:

Treasurer's Report - Richard Welker

May 31, 2023 bank balances are:

#1120 - US Bank - Operations Acct.	\$ 56,259
#1130 - US Bank - Bond Servicing Acct.	\$ 212,030
#1150 - US Bank - Money Market - Reserve Acct.	\$ 200,100

Total: \$ 468,389

Receivables

Accounts Receivable \$ 20,316

Liabilities

Current Accounts Payable \$ 7,838

This is a basic outline of current assets and liabilities.

CSD payables are current.

All balance accounts held to steady amounts.

General Manager Report - Dave Harden (GM)**A. Transition from GM/DE to Board**

1. Ben I En has downloaded all the AVCSD information from their server to two (2) flash drives which will be given to a Board Member.
2. It is recommended the transitioning of contact numbers to Placer County, PCWA, etc.

District Manager Report - Ali Holliday (DM)**Placer County Water Agency County-Wide Master Plan**

BENIEN submitted three projects to the project list for the PCWWA Master Plan. The projects included were, New Well #9 (carried over from Sauers Engineering), Auburn Valley CSD Well Rehabilitation (same project proposed for grant funding), and Feasibility Study: NID Piped Water Supply. The technical director has been added as the contact for the projects moving forward. PCWA was notified that the projects should be transferred from Ali's account to the technical directors.

President's Report - Gerald Sherburne

A revised water conservation letter will be sent to homeowners regarding how to conserve water.

Vice President Report - Byron Pipkin**Well # 3**

The new pole has been installed in the new location. Charlie Burr will co-ordinate with PG&E to get the electronics moved to the new pole and connect to the underground wiring. The old pole will be cut off at the ground.

Technical Director Report - SP Mann (absent)**Collections/Enforcement - Gerald Sherburne**

A late fee forgiveness fee was approved for a homeowner. (4-0 / 1 absentee)

Consent Item

The May 23, 2023 minutes were approved (4-0 / 1 absentee)

Old Business

CIP (Community Improvement Plan)

The CIP Draft has been completed and submitted to Tseng Municipal Consultants & Tseng Municipal Consultants (L&T)

The 2023/24 Budget

The budget needs to be adjusted to show a 14% increase to Operations and Maintenance. The Board will hold a public majority protest hearing on August 29, 2023 to consider the 14% increase in the water and sewer rates, effective October 1, 2023. At the hearing, the Board will review the amount of the proposed rates as well as the methodology used to calculate the rates and assign equivalent dwelling units (EDUs). A notice will be sent by email and by the USPS to the community of notification of the Public Hearing.

A motion was made to approve the 2023/2024 budget reflecting the 14% increase to the AVCSD water and sewer rates. (4-0 / 1 absentee)

New Business

BEN \ EN

As of July 1, 2023, BEN I En's contract with AVCSD will expire. The Board thanked Dave Harden and Ally Holliday for all their help this past year. Dave Harden will be available to answer questions regarding the district.

Videoconferencing

After discussion regarding what videoconferencing system to use for AVCSD meetings, the Board chose Zoom Video Communications. A motion was made, passed and approved (3-0/ 2 absentee) for Diane Peterson to subscribe to Zoom Video Communications at the yearly rate of \$149.90.

Who to Call

Property owners are requested to call Diane Peterson if there is a water and / or sewer issue. If Diane is not available, contact Jerry Sherburne or Byron Pipkin. Contact information can be found on the AVCSD website:

<https://auburnvalleycsd.specialdistrict.org>

Please note - If the issue is before the water meter, AVCSD will be responsible for the repairs. If the issue is after the water meter, the homeowner is responsible for the repairs.

Adjournment - there being no further business before the board, the meeting was adjourned at 1:33 p.m.

Respectfully Submitted,
Diane Peterson
Recording Secretary