



Auburn Valley Community Services

District

P.O. Box 8138 Auburn, California 95604

Board of Directors

Byron Pipkin Mark Cirksena
Dale Mauldin Melissa Piscitello Richard Welker

General Manager
Steven Palmer

Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Wednesday, March 19, 2026

Meeting Held by Zoom and at 9855 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 6:00 p.m.
Roll Call: All Directors were present
Established a quorum
Approval of the March 19, 2026 meeting agenda

Reports:

Treasurer's Report - Richard Welker

February 2026 bank balances were:

#1120 - US Bank - Operations Acct.	\$161,903.68
#1130 - US Bank - Bond Servicing Acct.	\$181,316.20
#1150 - US Bank - Money Market - Reserve Acct.	\$100,426.58

Total Checking / Savings **\$443,646.46**

Receivables

1210 - Accounts Receivable	\$ 20,985.03
Total Accounts Receivable	\$ 20,985.03

Liabilities

1210 - Accounts Payable	\$ 16,733.52
2220 - Revenue Bonds Payable	\$ 90,000.00
2280 - Revenue Bonds Interest Payable	\$ 4,697.50

Total Current Liabilities **\$ 94,697.50**

This is a basic outline of current assets and liabilities.

CSD payables are current
All Balance accounts held to steady amounts.

Directors Report - Melissa Piscitello

Melissa raised concerns about recent manganese testing reports from Kramer Engineering, noting a change from testing at 4 different well locations to only 2 locations. Melissa will followup with 49er Water Solutions.

It was noted that 49er Water Solutions has been working to make sure well #8 is on line as the District's water usage increases with the warmer weather. The well has the ability to be flushed at the well location prior to the water entering the system. Currently the well is being manually flushed on a regular basis but visual samples are still showing some debris.

Consent Item

The January 21, 2025 meeting minutes were approved.

Old Business**Storage Shed**

The meeting focused on the storage shed planning and property boundary clarification. Byron discussed the \$7,500 approval for a 120-square-foot storage shed, but concerns were raised about the shed's size. The property maps were reviewed to determine which parcel (29, 67, or 68) belongs to AVCSD, with uncertainty about property ownership and boundaries. Melissa agreed to contact the county for updated parcel maps. Byron will follow up with Mark Kahl (All Inclusive Water Solutions) about storage needs.

Soft Start Switch

The soft start switch parts for Well 4 have been assembled and the electrical enclosure is complete. This project is now complete with only minor programing remaining which should be completed in 1 - 2 days.

Water Conservation

The Board recommends voluntary water restrictions. There are no mandatory restrictions planned for the foreseeable future.

Tree Trimming

The Board discussed the quote from Out On A Limb tree trimming. A motion was made and approved for a budget up to \$2000 to have the trees and bushes trimmed around the water storage area and other AVCSD trees. (5-0)

In Pipe Energy

The Board explored options for In Pipe Energy turbines to generate electricity, though faced challenges getting responses from potential vendors.

New Business

Property Insurance Coverage

The Board addressed the need for property insurance. The District has liability insurance but lacks property insurance, which is required for audits. Steve and Byron agreed to follow up with the insurance broker to determine coverage needs and costs, estimating property insurance might cost \$10,000 - \$12,000 annually.

CSDA Scholarship Approval

The CSDA scholarship application has been approved for one year of ADA accessibility service with Streamline. The value of the scholarship is \$900.

Water Main Protection

Mark agreed to lead efforts to locate the main water line located in the grass area at the corner of Auburn Valley Road and Viewridge Drive. When located, a fence will be installed around the line for protection. Byron agreed to follow up on fencing options. Quotes previously obtained were around \$10,000.

Steve Palmer Contract

The Board discussed extending Steve's contract and potentially transitioning some of the responsibilities of the District Board members to the general manager role. The Board agreed that budget preparation and financial oversight are critical functions that should be handled by an independent party rather than a board member. The Board decided to formalize Steve's role as general manager with a contract, though the specific terms and compensation amount remain to be determined.

Elections

Mark and Rich are both terming out and running for re-election. A Resolution stating the re-election information needs to be filed with the Placer County Elections Department by July 1st.

Public Comments

Homeowner, Len Riley, provided public comments, emphasizing the importance of installing a concrete pad under the shed for maintenance and warning about potential issues with liability insurance without fire insurance for the CSD property. Len also suggested improving the entrance development with the POA's assistance.

Adjournment - there being no further business before the board, the meeting was adjourned at **7:16 p.m.**

Respectfully Submitted,
Diane Peterson
Recording Secretary

Next Meeting:

Wednesday, April 15, 2026
6:00 p.m.