



# Auburn Valley Community Service

## District

P.O. Box 8138 Auburn, California 95604

**Jim Leidigh (530) 269-1668**

**Gerald Sherburne (530) 269-1938**

**Bob Mantz (530) 269-1802**

**John Imrie (530) 269-1831**

**Dale Kuehne (916) 549-6531**

## Minutes

### **BOARD OF DIRECTORS MEETING AND PUBLIC HEARING**

**Saturday, December 11, 2021**

**Meeting Held by Webex and at 9845 Spyglass Circle**

Meeting called to order at 9:02 a.m.

Roll Call: Gerald Sherburne was absent

Established a quorum.

Approval of the December 11, 2021 meeting agenda (4-0)

### **Reports From Directors:**

#### **Treasurer's Report - Dale Kuehne**

November 30, 2021 bank balances are:

MMA (Restricted for Bonds)	\$140,366.59
O&M Account	\$470,389.40

Receivables as of November 30, 2021 are \$12,368.95 for the community with a breakdown of \$8,095.30 for the O&M account and \$4,273.65 for the Bond account.

All CSD bills are paid current.

### **Reserve Money Market Account:**

This month \$200,000 was transferred to an interest paying money market account, which will be referred to in the future as the reserve account. This will be for expenses beyond what we have in the operations and maintenance account.

### **President's Report - Jim Leidigh**

**Golf Course** - Jim had several talks with perspective buyers for the Auburn Valley Golf Club, including the new owner. Jim also continued to interface with the Placer County District attorney and the golf course bankruptcy trustee regarding monies owed to AVCSD.

The AVCSD is in the process of drafting a memo for the perspective buyer regarding the EDU allocations.

A final water meter read was done on December 10, 2022 and the invoice along with closing statements for water/sewer were sent to the title company via the Auburn Valley Golf Club bankruptcy trustee. An outstanding lien against the golf course of \$7,820.00 is still on file with Placer County and is expected to be paid with the funds from the sale of the golf course.

**Form 700** (Statement of Economic Interests) - Jim reminded the board members that their 700 forms need to be submitted to FPPC (Fair Political Practices Commission) by the April deadline.

**Vice President Report - John Imrie** (no report)

**Technical Director Report - Bob Mantz** (no report)

**Delinquencies/Volunteer Committee - Gerald Sherburne** (absent)

### **Consent Item**

The October 9, 2021, AVCSD Board of Directors meeting minutes were approved as amended. (4-0 / 1 absentee)

## **New Business**

**Contracts** - The proposed contracts for 49er Water and All inclusive Water were reviewed by the AVCSD Board . A motion was made and seconded to approve the contracts for both companies for the calendar year 2022. (Approved 4-0 / 1 absentee)

**General Manager** - the AVCSD has spent the last several months inquiring and reviewing candidates for the AVCSD General Manager position. Dave Harden with Bennett Engineering ( Ben-en ) was the final candidate selected for the General Manager position. As a trusted engineering advisor, Bennett Engineering Services finds innovative and cost-effective solutions to water, wastewater, drainage, site improvements, and other important infrastructure projects. They also offer extensive experience with grant applications and funding management for improvement projects.

The AVCSD Board proposes to engage Bennett Engineering for General Management and Engineering Services on a task order basis, as directed by the AVCSD Board, at a nominal contract price of \$2,000 - \$3,000 per month, not-to-exceed \$3,500 per month. Task orders of an emergency nature can be executed by an AVCSD Board member without a special Board meeting. (Approved 4-0 / 1 absentee)

**Reserve Study** - A representative from Browning Reserve Group met with some of the AVCSD Directors and toured AVCSD facilities / equipment. A reserve study proposal was submitted to the board by Browning at the cost of \$2,000. A motion was made and approved to hire Browning Reserve Group for the reserve study. (4-0 / 1 absentee)

## **Public Comments**

One property owner raised the question about AVCSD's insurance company and concerns the insurance company may have as it relates to security and liability for well #2 and associated equipment.

The AVCSD Board will have the AVCSD General Manager and District Engineer look at well #2 complex and give recommendations.

**Adjournment** - there being no further business before the board, the meeting was adjourned at 9:44 a.m.

**Respectfully Submitted,**  
**Diane Peterson**  
**Recording Secretary**

**Next Meeting; January 8, 2022** (place and time to be determined)

**AVCSD will be changing their Board of Directors Meeting and Public Hearings to a weekday afternoon starting March 2022.**