



Auburn Valley Community Service

District

P.O. Box 8138 Auburn, California 95604

Board of Directors

**Gerald Sherburne Byron Pipkin Kaylene Hallberg
Richard Welker Sukhpal (SP) Mann**

Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Tuesday, October 24, 2023

Meeting Held by Zoom and at 9986 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 1:04 p.m.

Roll Call: 2 Directors were present / One Director Remote

Gerald Sherburne was absent

Byron Pipkin joined the meeting by phone at 1:27 p.m.

Established a quorum

Approval of the October 24, 2023 meeting agenda (3-0)

Reports:

Treasurer's Report - Richard Welker

September 30, 2023 bank balances are

#1120 - US Bank - Operations Acct.	\$ 54,025.42
#1130 - US Bank - Bond Servicing Acct.	\$102,561.57
#1150 - US Bank - Money Market - Reserve Acct.	\$150,213.58

Total: \$306,800.57

Receivables

Accounts Receivable \$ 30,511.55

Liabilities

Current Accounts Payable \$ 3,78.80

The Bond payment was made,

A line for the budget will be added by the accountant to reflect the expenses for well #3. The amount of \$85,000 had been allocated.

CSD payables are current

President's Report - Gerald Sherburne

Agenda items were tabled due to Jerry being absent.

Vice President Report - Byron Pipkin (by email)

The work on well #3 should be completed by October 24th. PG&E needs to move the lines from the old pole to the new pole (requiring power shut off for 6+ hours). This is tentatively scheduled for later this week. The one homeowner affected by the power shut off has been notified.

Technical Director Report - SP Mann

The District is requesting proposals to operate the domestic water system and wastewater treatment plant along with related distribution infrastructure for 2024. A proposal notice has been placed in the Auburn Journal starting October 14, 2023 for 6 days. One party has responded at this time.

Collections/Enforcement - Gerald Sherburne

The second late fee forgiveness granted at the last meeting needs to be readdressed. The matter was tabled due to Jerry being absent.

Consent Item

The September 26, 2023 minutes were approved (3-0)

Old Business

PVC Fencing - SP Mann

Further Discussion was held regarding the placement and the type of fencing to install around the water line and the irrigation system located at the corner of Auburn Valley Road and Viewridge Drive. SP will get renderings of the two proposed type of fencing (cable or PVC). The renderings will be set out to the community for comments.

CIP

The CIP needs to be finalized. The matter was tabled due to the absence of the two directors.

New Business

AVCSD Meetings - Date and Time

A motion was made and approved to change the AVCSD Meetings to the 4th Wednesday of the month at 6:00 p.m. (4-0) Byron will write a Resolution reflecting the new day and time.

Resolution 2023-2 - Overdue Bills Process

Byron received the reworded Resolution from the attorney and will present the Resolution at the next meeting.

AVCSD Minutes for review

The Board has requested that the meeting minutes be sent to the board a week before the next meeting for review.

Auburn Sierra Golf Club Overdue Account

A homeowner voiced his concern regarding the overdue amount owed by the club. The board is in discussion with their attorney regarding the legal ways to pursue payment and shutting off the water. Further discussion and actions were tabled due to the absence of Jerry.

AVCSD Online Payment Options

Many homeowners have requested an online payment option. Rich will consult with our accounting firm for options.

Adjournment - there being no further business before the board, the meeting was adjourned at 1:41 p.m.

Respectfully Submitted,
Diane Peterson
Recording Secretary

Next Meeting:
December 27, 2023
6:00 p.m.