



Auburn Valley Community Service

District

P.O. Box 8138 Auburn, California 95604

Jim Leidigh (530)-269-1668

Gerald Sherburne (530-269)-1938

Bob Mantz (530-269-1802

John Imrie (530)-269-1831

Dale Kuehne (916) 549-6531

Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Saturday, June 19, 2021

Meeting Held By Webex

Meeting called to order at 9:05 a.m.

Roll Call: All Directors were present

Established a quorum.

Approval of the June 19, 2021 meeting agenda (5-0)

Reports From Directors:

Treasurer's Report - Dale Kuehne

Status of accounts as of May 31, 2021

Money Market Account (Restricted for Bonds)	\$278,684.88
Operations and Maintenance	\$414,712.49

Receivables as of May 31, 2021

Bond receivables	\$ 10,319.98
Operations and Maintenance receivables	\$ 13,606.49

Total receivables for May 2021	\$ 23,926.47
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A final amortization payment from the commercial account is due on or before July 1, 2021, which will make them current. At that time, the receivables will be down to a minimal amount.

All bills are paid current.

The fiscal year ends June 30, 2021, at which time the auditor will be contacted for the annual audit.

At the AVCSD May 15, 2021 meeting, the budget for the fiscal year 2021/2022 was presented with a \$10.00 a month increase for sewer operation / maintenance (\$115.00 to \$125.00) and a \$5.00 a month increase for water operation / maintenance (\$40.00 to \$45.00). With these increases, AVCSD will still have a projected short fall of nearly \$28,000.00.

Dale Kuehne proposed that operation and maintenance charges be nominally increased over the next five (5) years. The increase proposed would be the lesser of the consumer price index or two (2) percent. These increases would be inline with California Proposition 218 regulations.

A motion was approved to accept the 2021/2022 budget as presented. (5-0)

A motion was approved (5-0) to have a yearly cost of living increase to the AVCSD fees for the next five (5) years.

President's Report - Jim Leidigh

A video conference was held with the General Manager of the Sierra Lakes County Water District in regards to the hiring of a general manger for AVCSD. The discussion was concerning the role of a general manager, job description, etc. The General Manager of the SLCWD recommended Dave Hanson with Bennett Engineering. Mr. Hanson's expertise is engineering, water treatment, and water systems.

Jim Leidigh and Bob Mantz interviewed Mr Hanson regarding what the role and duties of a general manager would be for the district. As a result of the meeting, Bob and Jim are in the process of generating a job description for the role of a general manager. The AVCSD and AVPOA are considering sharing the hiring of a general manager.

Mr Hanson, and his assistant, met with Bob Mantz and toured some of the wells and the operations of AVCSD. A lot of questions were asked, pictures and notes were taken and Mr. Hanson showed a lot of interest in AVCSD.

Jim Leidigh received notification from Placer County regarding the redistricting of the county due to the recent census that was done. Placer County is reaching out to the government agencies such as AVCSD for input regarding the redistricting of the county.

Placer County has acknowledged that Auburn Valley Road and Curtola Ranch Road are private roads. AVPOA and AVCSD are requesting from Placer County documentation stating Auburn Valley Road / Curtola Ranch Road are private and therefore are not to be used to access the Harvego Preserve / Hidden Falls Expansion area.

Three AVCSD telephone lines have been discontinued at a savings of \$7,000 per year.

A finance company that primarily caters to water districts contacted Jim Leidigh. CSDA, of which AVCSD is a member, also offers finance options. There are several options to consider if a loan is needed to replace the capital projects (wells, water tank, etc).

A homeowner is proposing to build an accessory dwelling unit on his lot. AVCSD was contracted to accommodate the number of lots in Auburn Valley and the golf course with EDU's. Due to legislature laws and regulations, and whether AVCSD can / and or should provide service, AVCSD's legal council has been contacted for advice.

Vice President Report - John Imrie (no report)

Technical Director Report - Bob Mantz

AVCSD is well prepared for any cyber attacks and video surveillance equipment has been installed at various locations to monitor the water and sewer assets.

The back-up generators have been inspected and the propane tank filled in preparation for any PG&E power shut downs.

Delinquencies/Volunteer Committee - Gerald Sherburne

Seven (7) 30 day notices were mailed.

A reminder that the bond payment needs to be a separate check from the water/sewer statement. There is a \$25.00 fee if the amounts are combined into one check. The checks can be mailed in one envelope.

Consent Item

The May 15, 2021 AVCSD Board of Directors meeting minutes were approved.

Public Comments (none)

Adjournment - there being no further business before the board, the meeting was adjourned at 9:52 a.m.

**Next Board Meeting:
July 10, 2021
9:00 a.m**

**Respectfully Submitted,
Diane Peterson
Recording Secretary**