



Auburn Valley Community Service

District

P.O. Box 8138 Auburn, California 95604

Board of Directors

Gerald Sherburne Byron Pipkin
Richard Welker Sukhpal (SP) Mann Dale Mauldin

General Manager
Steve Palmer

Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

Wednesday, March 19, 2024

Meeting Held by Zoom and at 9965 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 6:00 p.m.
Roll Call: Byron Pipkin was absent
Established a quorum

Public Comments: A homeowner was asking about a possible AVPOA assessment and how the water district was involved. The assessment has nothing to do with the water district.

Approval of the March 19, 2024 meeting agenda (4-0)

Reports:

Treasurer's Report - Richard Welker

February 29, 2024 bank balances are:

#1120 - US Bank - Operations Acct.	\$ 43,746.72
#1130 - US Bank - Bond Servicing Acct.	\$186,693.87
#1150 - US Bank - Money Market - Reserve Acct.	\$125,274.82

Total: \$355,715.41

Receivables

Accounts Receivable	\$ 65,885.37
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Liabilities

Current Accounts Payable	\$ 1,600.00
Revenue (Short Term)	\$ 90,000.00
Accrued Bond	\$ 8,824.59

Total **\$ 100,424.59**

President's Report - Gerald Sherburne - no report**Vice President Report - Byron Pipkin - (absent)****Technical Director Report - SP Mann**

The control board repairs for the backup generator have been completed by Charlie, 49er Water Solutions. The board needs to approve an emergency change order as the current contract with 49er Water Solutions does not cover this type of work.

Collections / Enforcement - Gerald Sherburne

A check from The Auburn Sierra Golf Club was received in March. This will bring the account up-to-date in regards to the overdue amounts.

A first time late fee forgiveness was approved for a homeowner. (4-0)

There were 15 thirty day notices mailed out this month.

Consent Item

The February 28, 2024 minutes were approved. (4-0)

Old Business**Fencing**

Inquiries are still being made regarding the pricing of fencing supplies and installation.

Capital Improvement Plan (CIP)

Rich is making progress on the 6 month budget.

New Business**Generator**

A motion was made and seconded to approve the increase to 49er Water Solutions contract by \$14,122.91 for emergency repairs to the pump station emergency generator. The motion was passed. (4-0)

New Meeting Date

A motion was made and seconded to approve Resolution 2024-1. The motion passed 4-0. The AVCSD meetings will be held on the third Wednesday of each month with a start time of 6:00 p.m.

Shelving

Discussion was held regarding installing shelving in the Power House to store AVCSD documents.

Review of AVCSD binders / papers

The board approved for Steve Palmer to review the numerous AVCSD documents. Steve will make a list and recommend to the board which documents should be kept according to the retention guidelines.

Renter / Owner Responsibilities

The board discussed a recent incident of a house being sold and then rented back to the seller and the new owner not receiving AVCSD Statements. Per the Districts policy, It is the responsibility of the renter and / or the owner to notify the district of the new contact information. The parties (not the district) involved are also responsible for prorating the AVCSD statements after the close of escrow.

Adjournment - there being no further business before the board, the meeting was adjourned at 6:38 p.m.

Respectfully Submitted,
Diane Peterson
Recording Secretary

Next Meeting:

Wednesday, May 15, 2024
6:00 p.m.

