



# Auburn Valley Community Service

## District

P.O. Box 8138 Auburn, California 95604

### Board of Directors

Gerald Sherburne Byron Pipkin  
Richard Welker Sukhpal (SP) Mann

### Minutes

BOARD OF DIRECTORS MEETING AND PUBLIC HEARING

**Wednesday, December 6, 2023**

Meeting Held by Zoom and at 9965 Spyglass Circle, Auburn, CA 95602

Meeting called to order at 6:01 p.m.

Roll Call: All Directors were present

Established a quorum

Approval of the December 6, 2023 meeting agenda (4-0)

#### Reports:

##### Treasurer's Report - Richard Welker

October 31, 2023 bank balances are:

#1120 - US Bank - Operations Acct.	\$ 74,488.48
#1130 - US Bank - Bond Servicing Acct.	\$102,572.75
#1150 - US Bank - Money Market - Reserve Acct.	\$150,213.58

**Total: \$327,274.81**

#### Receivables

Accounts Receivable \$ 93,741.89

#### Liabilities

Current Accounts Payable \$ 36,180.46

A check in the amount of \$22,000 was received from US Bank from the reserve account. The funds will be allotted to operations in the budget.

The refurbishment for Well #3 cost was about \$30,000 less than the \$85,000 budgeted.

### **President's Report - Gerald Sherburne**

Kaylene Hallberg resigned from the board. An announcement of the vacancy was emailed to the community. Dale Mauldin has shown interest to fill the vacancy on the board.

### **Vice President Report - Byron Pipkin**

The AVCSD website has been updated with current documents.  
[auburnvalleycsd.specialdistrict.org](http://auburnvalleycsd.specialdistrict.org)

### **Technical Director Report - SP Mann**

Discussion was held regarding researching, getting proposals, and the feasibility of connecting to Nevada Irrigation District (NID). There are funds allotted in the CID to hire a consultant if this project seems feasible.

Two proposals were received from the inquiry to operate the domestic water system and wastewater treatment plant. The current provider for the water system, 49er Water, sent a proposal and All Inclusive Waste Water Solutions, the current provider, sent a proposal for the wastewater treatment plant. A motion was made and approved for the contract submitted from 49er Water for the calendar year 2024 in the amount of \$47,000. (4-0). A motion was made and approved for the 2024 contract submitted by All Inclusive Waste Water Solutions in the amount of \$13,333 per month. (4-0)

### **Collections/Enforcement - Gerald Sherburne**

Discussion was held regarding a late fee forgiveness fee that was approved at the last meeting. Due to this being the second request for a forgiveness fee from the homeowner, the board voted to reinstate the fee. (3-yes / 1-no) AVCSD policy states there is a one time only forgiveness of a late fee.

### **Consent Item**

The October 24, 2023 minutes were approved (4-0)

### **Old Business**

#### **PVC Fencing - SP Mann**

A document was sent to the community with three fencing options with detailed information regarding the types of fencing along with a map outlining the area to be fenced. Diane will keep a file of the responses from the community.

#### **Well #3 Update**

The rehabilitation on the well is complete. The water is flowing and the first water sample has been drawn for testing and it came back clear and potable. Per regulations, a second testing is required after 24 hours and it was done the morning of December 6th. Once the water sample is approved, the well will go online. It is estimated the well will be pumping 50,000 gallons a day.

## **New Business**

### **Resolution 2023-2 - Overdue Bills Process**

Resolution 2023-2 wording has been cleaned up of the conflicting language. The Resolution states the delinquent accounts policy; the one time late fee forgiveness policy; and collection procedures for water and sewer services. The motion was made and approved to adopt Resolution 2023-2 (4-0). The Resolution will be posted on the website.

**Adjournment** - there being no further business before the board, the meeting was adjourned at 6:54 p.m.

Respectfully Submitted,  
Diane Peterson  
Recording Secretary